

Task: Logging in as an Admin

Admins can register users, edit information, and control system settings. To login as an admin you can either use your fingerprint or input your ID.NO and password.

1. Press the **M/OK** button on the keypad (fig.1).



fig.1 keypad

2. An admin affirm screen will appear (fig.2)



fig.1 keypad

3a. Press with the fingerprint. if your fingerprint is accepted, you will be sent to the main menu.

If there was an error with your fingerprint, try again. If there is a problem with your finger (cut, wearing a bandage, etc) try another finger on record.

Otherwise you can login with your ID.NO and password.

3b. To login with your ID.NO begin typing in your ID.NO, pressing a button on the keypad will bring up the input for the ID.NO, your entry will be automatically recorded. Press **M/OK** to open and move to the PWD input. Enter your password and press **M/OK**.



fig.3 ID.NO input



fig.4 Password input